

**GEORGE NYMPTON & QUEEN'S NYMPTON PARISH COUNCIL**

Email [gngnparishclerk@gmail.com](mailto:gngnparishclerk@gmail.com)

**ANNUAL GENERAL MEETING**

**22<sup>nd</sup> May 2025 at 6.30pm in George Nympton Village Hall**

**BUSINESS OF THE AGENDA**

**2025/001-Election of Chairperson.**

**2025/002-Election of Vice Chairperson.**

**2025/003-Election of Responsible Finance Officer.**

**2025/004-Delivery of Acceptance of Office.**

**2025/005-Apologies / Attendance Register.** To receive apologies and to approve reasons for absence.

**2025/006-Minutes of Previous Meeting.** To consider approval of the minutes of the previous meeting.

**2025/007-Disclosable Pecuniary Interests.** To disclose any pecuniary interests in any matter under consideration at this meeting where such interests are not already on the authority's register of interests.

**2025/008-Announcements from the Chair.**

**2025/009-Democratic 15 Minutes /Public Question Time.** Electors are invited to give their views and to question the Parish Council. Any new issues may be moved for future consideration at the discretion of the Chair. Each member of the public is entitled to speak for no more than 5 minutes. Members of the public may not take part in the Parish Council Meeting.

**2025/010-Dispensation Requests.**

**2025/011-Planning Matters.** There were no new planning applications at the time this agenda was published.

**2025/012-Financial Matters.**

2025/012.1-Account Balances.

2025/012.2-Transactions since last ordinary meeting (20<sup>th</sup> March 2025).

2025/012.3-To approve online payment of £115.87 to DALC for 2025/26 NALC & DALC Affiliation Fees.

2025/012.4-To approve online payment of £1,274.52 to PCC for 2024 Churchyard maintenance costs.

2025/012.5-TO discuss and agree on chosen provider for renewal of Council insurance for 2025/26 and to approve online payment for renewal fees.

**2025/013-AGAR 2024/2025**

2025/013.1-To note receipt of Annual Internal Audit Report for 2024/25 on 30<sup>th</sup> April 2025.

2025/13.2-Council to resolve that it meets the necessary criteria and wishes to be an authority exempt from full external audit. (Criteria: the higher of gross annual income or gross annual expenditure less than £25,000; no outstanding legal issues; authority has been in existence for more than three years). RFO and Chair to sign Certificate of Exemption for 2024/25.

2025/013.3-Council to consider and approve Annual Governance Statement for 2024/25. Chair and Parish Clerk to sign.

2025/013.4-Council to consider and approve Accounting Statements for 2024/25. Chair to sign statements.

2025/013.5-Council to confirm dates of period for the Provision of Public Rights as Monday 16<sup>th</sup> June 2025 to Friday 25<sup>th</sup> July 2025.

**2025/014-Parish Council Email**-To discuss way forward to address the need for the Council to have general email account hosted on an authority-owned domain e.g.

[clerk@GNQNparishcouncil.gov.uk](mailto:clerk@GNQNparishcouncil.gov.uk) or

[clerk@GNQNparishcouncil.org.uk](mailto:clerk@GNQNparishcouncil.org.uk)

**2025/015-Grievance Policy.** To consider adopting Grievance Policy recently circulated.

**2025/016-Disciplinary Policy.** To consider adopting Disciplinary Policy recently circulated.

**2025/017-Sickness and Absence Policy**-To consider adopting Sickness and Absence Policy recently circulated.

**2025/018-AOB**

**2025/019-Dates of future Ordinary Meetings.**

**Next Meeting-17<sup>th</sup> July 2025.**

**Dates of future Meetings: 18<sup>th</sup> September, 20<sup>th</sup> November 2025,**

**15<sup>th</sup> January, 19<sup>th</sup> March 2026.**