

Clerk to the Council: Tom Sellick, Radford, George Nympton, EX36 4JE.

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## **Annual General Meeting of George Nympton & Queen's Nympton Parish Council**

**30th May 2024**

### **Minutes of Meeting**

**Councillors Present**-Ian Horsnell (Chair) Adele Poole (Vice Chair) Richard Poole, Roger Gay, Nan Maxwell, Richard Toller, Jon Ride, Cheryl Pocock.

**2024/001-Election of Chairperson**-Ian Horsnell was proposed by Adele Poole and seconded by Jon Ride. The Council unanimously agreed and Ian Horsnell was duly elected.

**2024/002-Election of Vice Chairperson**-Adele Poole was proposed by Ian Horsnell and seconded by Richard Poole. The Council unanimously agreed and Adele Poole was duly elected.

**2024/003-Declaration of Acceptance of Office**-Acceptance of Office forms were signed by the Councillors present and were witnessed.

**2024/004-Election of Responsible Finance Officer**-Richard Poole was proposed by Adele Poole and seconded by Nan Maxwell. The Council unanimously agreed and Richard Poole was duly elected.

**2024/005-Apologies/Attendance Register**-There were no apologies. All Councillors were present.

**2024/006-Minutes of Previous Meeting**-Unanimously approved as accurate and signed.

**2024/007-Disclosable Pecuniary Interests**-There were none.

**2024/008-Announcements from the Chair**-Ian Horsnell confirmed that Tom Sellick would be stepping down from the role of Parish Clerk. The council discussed ways of filling the vacancy, both as a voluntary role and as a paid one. Nan Maxwell felt the work could be undertaken with 8 hours over a two month period. This would equate to around £600-£700 per year. Richard Poole said that reserves would be able to cover the post for a year without adding to the precept. Roger Gay asked if the council do have to pay for this post should the people of the parish be asked about potentially adding to the precept.

It was proposed that the vacancy would be posted on the village Facebook page, a note put in the Village newsletter and a flyer on the village notice board. If no one had come forward within 3 weeks then the council would need to look further afield. DALC would be the place to go to get information and support. Nan agreed to talk with DALC and also see how much their training courses are. The Council also agreed that if larger issues arise then it can be shared between councillors who have relevant experience and abilities.

Adele agreed to hold the computer until a new clerk is in post and will monitor the e mails.

It was decided to postpone the Annual George Nympton Parish meeting until July 2024

**2024/009-Democratic 15 Minutes/ Public Question Time**- No Parish residents were present

**2024/010-Dispensation Requests**-There were none.

**2024/011-Planning Matters**-There were no new planning applications.

**2024/012-County Councillor's Slot**-Jeremy Yabsley attended the meeting and provided an update on various issues, including Devon County Council budgets. Adele asked if there could be money from

the locality budget to help towards the three phase electric system that is needed in the village hall. Councillor Yabsley asked Adele to e mail him with the cost

**024/013-District Councillor's Slot**-Not present.

**2024/014-Financial Matters.**

2024/014.1-Account Balances-Community Account: £2350.45. Business Premium Account: £2696.50

2024/014.2-Transactions since last meeting (21<sup>st</sup> March 2024)

DALC affiliation fees for 2024-2025 £116.12

Reimbursement to Jon Ride for Web Site hosting fees for 2024/25 £179.70

Purchase of new staging for Hall £2,900.00

£1125.00 received from North Devon District Council as precept payment

VAT refund of £807.25 received

2024/014.3-Online payment of £1,220.60 to PCC for 2023 churchyard maintenance costs unanimously approved.

2024/014.4-Community First Insurance. Online payment of £132.43 for 2024-2025 premium unanimously approved.

2024/014.5 Council agreed alterations to authorised signatories on PC Banking Mandate. Mark Dean to be taken off and Nan Maxwell to be added.

2024/014.6 Council agreed that the RFO will undertake a review of the PC Financial Regulations

**2024/015-AGAR**

2024/015.1-Council resolved that it meets criteria for, and wishes to be an authority exempt from external audit (criteria: Higher of gross income and gross expenditure to be < £25,000, no outstanding legal issues, authority has been in existence for more than 3 years). Signed by RFO and Chairman.

2024/015.2-Council unanimously approved Annual Governance Statement. Signed by Chairman and Parish Clerk.

2024/015.3-Council unanimously approved accounting statements. Signed by RFO and Chairman.

2024/015.4-Dates for period for the provision of public rights confirmed and unanimously approved as 17<sup>th</sup> June 2024 -26<sup>th</sup> July 2024.

**2024/016-AOB-**

Village Hall:

The hall will need a 3 phase electricity supply fitted so a commercial cooker can be installed. National Grid are coming out to undertake a survey

There is to be a Bar b Que on the 10<sup>th</sup> July

Fee Skelton will be selling fresh produce from her van every other Monday. She will be parked outside of the village hall

The mold problem in the village hall cannot be totally rectified as it is mainly down to the sheer force and persistence of the weather. A dehumidifier has helped a bit.

Village larder. This is to continue and Ian said he would give it a clean and tidy up

It is hopeful that the pub will be reopening in late autumn.

**2024/017-Setting Dates and times for future ordinary meetings.**

**Next Meeting-18<sup>th</sup> July 2024 at 6.30pm**

**Future Meetings-19<sup>th</sup> September, 21<sup>st</sup> November, 16<sup>th</sup> January, 20<sup>th</sup> March all at 7.30pm.**